

Application for Employment

COMPANY NAME: **DECOR GARDENWORLD**

POSITION APPLIED FOR.....

Personal Details (Must be filled in by applicant in handwriting. Please print)

Surname.....First Names.....

Current Address.....

Telephone.....Mobile.....Email.....

Education

(Including University, further education establishments)

School/College/Tech/University	From	To	Standards attained/Qualifications
.....
.....
.....
.....

Other qualifications/skills applicable to the position

Describe qualification/skill	Date and place achieved
.....
.....
.....
.....

CV Attached: **YES/NO**

Employment History

(List most recent employer first/include all employment)

No contact will be made with your current employer until you have given specific permission at the interview.

Name of Employer.....**Position held/nature of work**.....

Period of employment. From.....To.....

Reason for leaving.....Rate of Pay \$.....

Name of Employer.....**Position held/nature of work**.....

Period of employment. From.....To.....

Reason for leaving.....Rate of Pay \$

Name of Employer.....**Position held/nature of work**.....
Period of employment. From.....**To**.....
Reason for leaving.....**Rate of Pay \$**.....

Referees (please provide last employer and at least one previous employer)

Name.....**Title**.....**Telephone**.....
Name.....**Title**.....**Telephone**.....
Name.....**Title**.....**Telephone**.....

General (please tick appropriate box)

Are you a New Zealand Citizen?.....	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If NO do you have permanent residence in New Zealand?.....	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If NO do you have a work permit?.....	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If YES when does this expire?.....		
Have you ever been convicted of a criminal offence?.....	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If YES give brief details.....		
Are you currently before the court on any matter?.....	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If YES give brief details.....		
Have you ever been dealt with by the Court under the diversion scheme.....	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If YES give brief details.....		
What class of Driving Licence do you have?.....		
Do you know any person currently employed by this Company?.....	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If YES give details.....		
If you are offered a position, when is the earliest you could commence?.....		
Have you ever worked for this Company before?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If YES give brief details.....		
Are you available for weekend work?.....	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If YES give brief details.....		
Are you available to work at short notice?.....	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If YES give brief details.....		

Medical

Have you ever suffered from an injury at work that required you to take time off? Yes ☐ No ☐

If YES give brief details_____

Do you have any illness or injury that might prevent you from performing your work? Yes ☐ No ☐

If YES give brief details_____

Have you taken more than 5 days absence due to your own illness in the last 12 months? Yes ☐ No ☐

Do you smoke?..... Yes ☐ No ☐

Personal interests

List any hobbies/sporting interests etc

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.....

What one hurdle, what impossible hurdle have you had to overcome in your life that has caused you to believe you are a “Stayer”?

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.....

What is it about this position that appeals to you?

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.....

Why do you want to join the team at Décor?

.....
.....

How would being a member of our team help you achieve your long term goals?

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.....

Any other comments
.....
.....

Declaration

I declare that the information provided above and/or below or as attached is to the best of my knowledge a true and correct record.

I consent to the company seeking verbal or written information on a confidential basis about me, from representatives of my previous employers and or referees, and I authorise the information sought to be used by the Company for the purpose of ascertaining my suitability for the position for which I am applying.

I further accept that the Company may conduct credit and criminal record checks through the appropriate authorities.

I understand that the information received by the Company is supplied in confidence as evaluative material and will not be disclosed to me.

Applicants signature.....Date.....

**Please complete and return this Application for Employment
together with a covering letter and CV to:**

**Decor Gardenworld
165 Moffat Road,
Bethlehem,
Tauranga 3110**

**or email to:
decorgardenworld@gmail.com**

Thank you for your application.



DECOR
GARDENWORLD